



Delivering an order

1 min

About the Resource

When you're ready to deliver an order, here's some helpful information.

Contents

Delivering an order

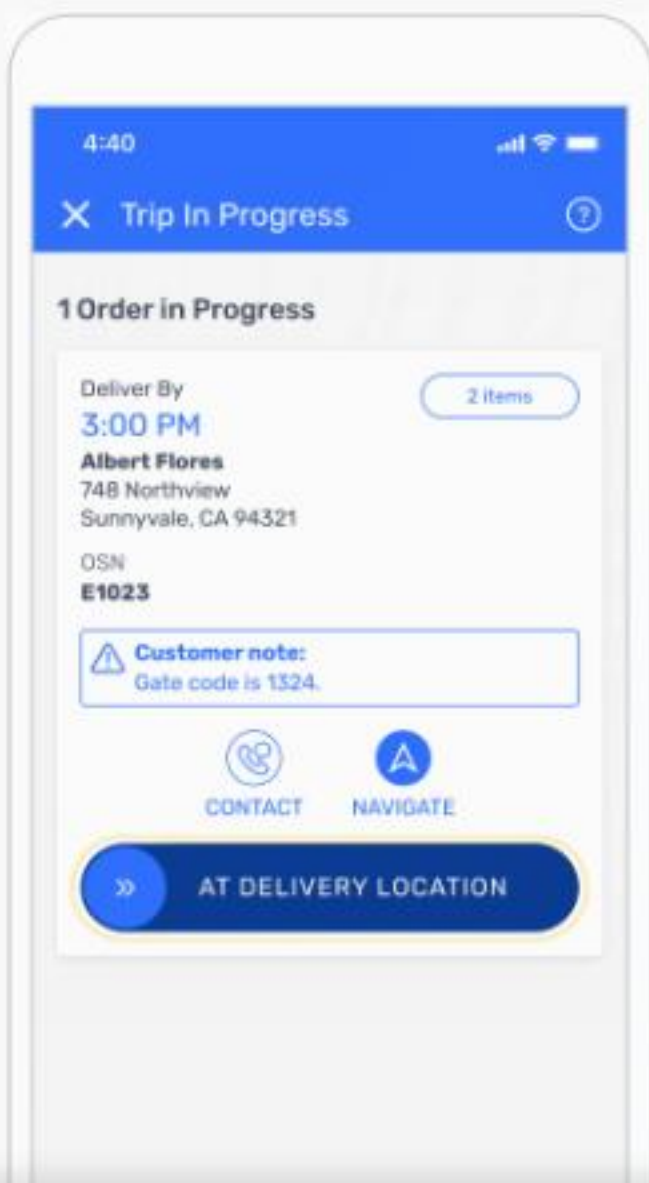
- 1 Directions to customer's location >
- 2 Scanning the order labels >
- 3 Completing the drop-off >

START

Directions to customer's location

When you're ready to deliver an order, here's some helpful information:

The **NAVIGATE** arrow will open your preferred navigation app and provide directions to the customer's location. Once you're there, sliding the **AT DROP-OFF LOCATION** bar will confirm your arrival.



NEXT

Tip: Helpful information like gate codes, room numbers, drop off locations, and other customer instructions can be easily found in the customer notes.

Note: It is prohibited by federal law to deliver items into USPS postal boxes.

Scanning the order labels

When prompted, scanning the order labels will ensure you're dropping off the right order to the correct location. For leave at door deliveries, you'll be prompted to take a photo of the order as proof of delivery and indicate where you left the order.

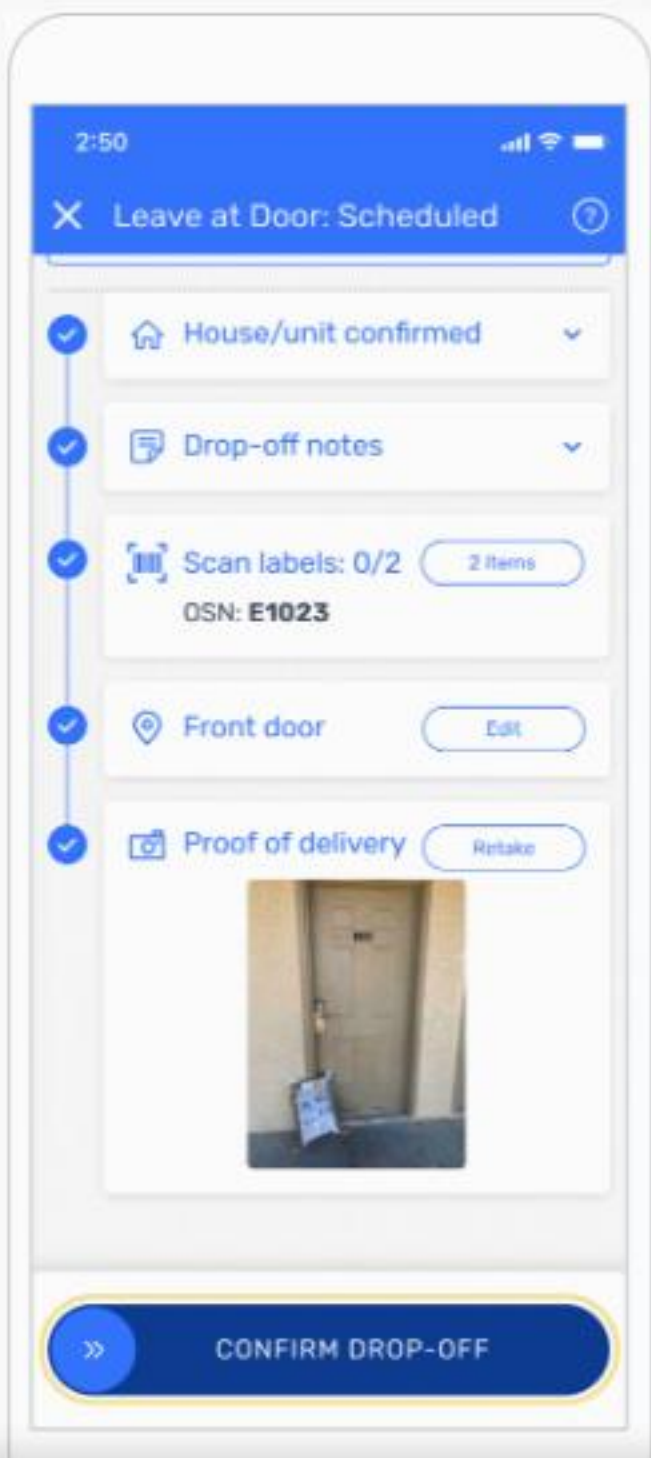
Tip: Customers appreciate having the order and the surroundings of where it was left in the delivery photo (for example, including in the photo the home or apartment number).

PREVIOUS

NEXT

Completing the drop-off

After completing the drop-off, sliding the **CONFIRM DROP-OFF** bar will finalize the delivery.



PREVIOUS

DONE